
Cosmetic and Reconstructive Surgery

❖ Ophthalmic Plastic Surgery and Laser Center ❖

Welcome to our office!

About your visit

Our office is dedicated to providing outstanding care in Cosmetic and Reconstructive Surgery.

Please complete the registration form that you have received in the mail. These questions familiarize us with your medical history and help us to screen you for possible surgery.

We make every effort to be punctual. **You should allow one hour** for your initial visit, although the actual length of your appointment may vary.

At the time of your visit, please present your registration form and questionnaire to Cindra at the front desk. You will be taken to an examination room, where Keri Jo, our Registered Nurse, will review of your current problem, general medical condition, and vision. Dr. Levin will examine relevant aspects of your eyes and face and discuss treatment with you. With few exceptions, you will not have surgery at the time of your visit.

About Insurance

While we have considerable experience in dealing with insurance companies, we do not know and cannot certify

always help you with insurance details, but you will be responsible for payment for services regardless of the status of your insurance claim.

About HMOs

Some insurance plans now require pre-authorization prior to the office visit. Because there are dozens of differing plans, our office may not be able to determine this for you in advance of your appointment. To prevent embarrassing

confusion, be certain to obtain authorization (when required) from your "gatekeeper" physician before your appointment. Unfortunately, we are unable to see HMO patients without authorization.

A few hints...

- Please complete and remember to bring the registration form and health questionnaire that you received in the mail. These questions help us to understand your problem and screen you for possible surgery.
- Please bring old photographs from your late teens or twenties. Old photographs help Dr. Levin evaluate your eyes and face and help guide any requested surgery.
- Bring a list of all vitamins, medicines, and eyedrops you are using. With rare exceptions, if a procedure or biopsy is recommended, you will be asked to schedule a return appointment.
- Please remove any eye make-up prior to your appointment. If you wear contact lenses, please bring your glasses and a contact lens case.
- If you have a complex problem, bring copies of your medical records, operative reports or special tests including the actual CT or MRI scans.

what professional or operating room services will be covered by your insurance. We are always willing to write or call your insurer describing your condition, the anticipated fees, and other pertinent information. You may wish to check with your insurance carrier about coverage before proceeding with surgery.

To assist patients with insurance programs for which we are a "preferred provider" and Medicare, we will submit the initial claim form. We can

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